

April 12, 2007

The regular meeting of the Congregation Council of Saint Paul's Evangelical Lutheran Church, Ardmore, Pennsylvania, was held on Thursday, April 12, 2007, at 7:15 pm in the Meeting Room. (The meeting date was moved back a week because the regular meeting date fell on Maundy Thursday this year.)

#### CALL TO ORDER

President William G. Frey called the meeting to order at 7:15 pm.

Present were Senior Pastor Harry W. McDowell, Associate Pastor Julie K. DeWerth, Libby Anderson-Hoyer, William G. Frey, William A. Henderson, Jr., Barbara G. Keyser, Bonnie M. Legreid, Elizabeth E. McCoid, Louise M. Pierce, Denette P. Stetler, David L. Wilson, Jr., and Judith A. Zucker. Absent: Robert J. Ertner and Christine C. Fritton.

#### DEVOTIONS

Pastor McDowell led the devotional period.

#### VIEWING OF DVD

Council viewed a DVD put together by Louise Pierce depicting many problems with the appearance and condition of St. Paul's cemetery. Mrs. Pierce discussed some changes that are planned for cemetery maintenance and procedures.

#### PRESENTATION OF MINUTES

Barbara Keyser presented minutes of the regular meeting of the Congregation Council of March 8, 2007, and moved—

That these minutes be approved as presented.

Seconded and, on vote taken, the motion carried.

#### REPORTS

*Senior Pastor:* Pastor McDowell submitted a written report, copy attached.

Pastor McDowell reviewed his report. He emphasized that other than setting up tables, chairs, podiums and sound equipment, committees and groups sponsoring activities are fully responsible for setting up before events and completely cleaning up after events. These tasks are not the caretaker's responsibility.

A motion was made—

To let the pastors and executive board decide how the offering from Pastor McDowell's installation will be designated.

Seconded and, on vote taken, the motion carried.

The report was accepted.

*Associate Pastor:* Pastor DeWerth submitted a written report, copy attached.

She noted that a male representative to the synod convention is still being sought.

The report was accepted.

*Administration:* There was no written report.

Bill Frey distributed a memo recommending the formation of a task force on St. Paul's art and archives, which will be chaired by Boofie Younkin and Frank Roth.

A motion was made—

To approve the formation of a task force on St. Paul's art and archives.

Seconded and, on vote taken, the motion carried.

*Property:* Bill Henderson submitted a written report, copy attached.

He reviewed some ongoing projects and distributed a job description for the new cemetery caretaker.

The report was accepted.

*Cemetery:* There was no written report.

*Christian Education:* There was no written report.

The newly formed committee's first official meeting will be April 29.

*Stewardship:* There was no written report.

David Wilson reported that an announcement regarding contributions to the pastors' discretionary fund has appeared in the Sunday bulletin for the last few weeks. He discussed the seminary capital campaign and also suggested that benches could be donated to replace those in front of the church, which are in bad condition.

*Staff Personnel:* There was no written report.

Mr. Frey related Mrs. Fritton's comments that the committee's next focus will be reviewing personnel policies and developing job profiles for staff positions.

*Evangelism:* Barbara Keyser submitted a written report, copy attached.

She noted that the pictorial directory will be printed as soon as staff pictures are taken. She has obtained several estimates for printing and asked for the assistance of the Finance Committee in finding funds for that job. She will check with several more printers, at Council's suggestion.

The report was accepted.

*Social Ministry:* There was no written report.

Denette Stetler reported that the committee is going forward with the Stephen Ministries program.

A motion was made—

To collect money for Baby Manna on Mothers' Day.

Seconded and, on vote taken, the motion carried.

Pastor DeWerth will contact Thrivent about securing matching funds.

*Parish Activities:* Libby Anderson Hoyer submitted a written report, copy attached.

Bill Frey commended the committee for the Easter reception. Mrs. Hoyer reported that her committee is planning a reception following Pastor McDowell's installation and a luncheon in honor of Bill Dougherty on his retirement. There was discussion about funds to cover these activities.

The report was accepted.

*Worship and Music:* Bonnie Legreid submitted a written report, copy attached.

A motion was made—

To hold one worship service at 9:30 am starting on June 10 and going through September 9.

Seconded and, on vote taken, the motion carried.

An evaluation of the merits of one summer service instead of two will be done at the end of the summer by means of a congregational poll and a comparison of statistics on attendance for this summer and last summer.

The report was accepted.

## FINANCIAL REPORTS

*Financial Secretary:* Judi Zucker submitted a written report, copy attached.

Mrs. Zucker reported that giving in the month of March was very strong and better than last year, in spite of the fact that there were fewer Sundays this year than in March of 2006.

The report was accepted.

*Treasurer:* Bob Ertner submitted a written report, copy attached.

The report was accepted.

*Finance Committee:* Mr. Frey submitted a written report, copy attached.

A motion was made—

To register the ownership of 9 cemetery lots at Valley Forge Memorial Gardens and 54 cemetery lots at Whitmarsh Memorial Park received by St. Paul's by bequest, registering them for re-sale with a cemetery lot broker, Cemlot, Ltd., giving them a nonexclusive right to offer these lots for sale for \$1,200 per lot, or for a lesser negotiated sum subject to first obtaining prior approval of Church Council; and to agree to pay to Cemlot \$75 for registration costs, \$150 in costs for any lot transfer, and 5% of any net profit received from the sale of such lots.

Seconded and, on vote taken, the motion carried.

A motion was made—

To authorize our contractor Harkins & Harkins to perform boiler maintenance and repairs for a sum not to exceed \$8,000, including work on the water treatment system and replacement of an under-sized steam boiler valve, to be funded out of the Vanguard Money Market Capital Campaign Fund for the building project as a carry over item.

Seconded and, on vote taken, the motion carried.

A motion was made—

To authorize repairs/renovations to the caretaker's house and garage in St. Paul's cemetery, for a sum not to exceed \$18,200 based on the estimates for work to be funded as follows: \$8,300 from unrestricted Memorials and Gifts, \$7,000 from the Cemetery Committee budget and \$2,900 from the remaining Endowment funds allocated in 2006 for designated property repairs.

Seconded and, on vote taken, the motion carried.

#### OUTSTANDING BUSINESS

There was no outstanding business.

#### NEW BUSINESS

- Correspondence: President Bill Frey reported that he had received a letter from Bishop Claire Burkat congratulating us on being a thriving church and thanking us for a donation to the Bishop's fund.
- The calendar was circulated for the addition of meetings and activities.
- Pastor Julie described a project involving a book with pictures of all the churches in the Delaware Conference and a list of their recent accomplishments. Council members were asked to send suggestions to Barbara Keyser, who will prepare our contribution to the book.

#### NEXT REGULAR COUNCIL MEETING

Thursday, May 10, 2007, at 7:15 pm in the Meeting Room.

#### CLOSING PRAYER AND ADJOURNMENT

There being no further business to come before the Council, it was moved—

That the meeting be adjourned.

Seconded and, on vote taken, the motion carried. The meeting was adjourned at 9:45 pm following the Lord's Prayer.

BARBARA G. KEYSER, Secretary